

B.A. Hughes & Associates

4208 Galax Drive, Raleigh, NC 27612

919-787-2949

Updated 6.22.09

NEW PATIENT INFORMATION

APPOINTMENTS:

Individual appointments are scheduled for a specific time period. Most first time appointments are scheduled for 1.5 to 2 hours. Please allow 45 minutes to 1 hour for all follow-up visits. Each patient should count on at least 2 follow-up visits. Please call 24 hours in advance for cancellations.

MEDICAL INSURANCE:

B.A. Hughes & Associates has been credentialed to provide medical nutrition therapy by CIGNA, AETNA, Duke Select/Duke Basic and WellPath (Coventry Health Care Plans), Blue Cross Blue Shield of North Carolina (Blue Advantage, Blue Care and Blue Options only) and Blue Cross Blue Shield of other selected states. The NC State Health Plan (Medco) will reimburse for individuals with diabetes on PPO plans only. **(CALL YOUR STATE GENERAL ASSEMBLY MEMBERS TO REQUEST MEDICAL NUTRITION THERAPY AS A BENEFIT)**

PAYMENT:

B.A. Hughes & Associates will file for reimbursement from your insurance company if it is one listed above. Co-payment or payment by clients without insurance is expected at time of appointment. Checks are to be made payable to B.A. Hughes & Associates. Credit cards are NOT accepted. The first visit will cost \$200, and each follow-up visit will cost \$100. If payment is a concern, please negotiate with us at time of initial contact. **B.A. HUGHES AND ASSOCIATES HAS A 24-HOUR CANCELLATION POLICY. IF YOU DO NOT CANCEL, EXPECT TO BE BILLED \$30 FOR THE MISSED APPOINTMENT. THIS FEE IS THE PATIENT'S RESPONSIBILITY AND IS NOT NEGOTIABLE.**

I hereby acknowledge responsibility for this account and assume and guarantee payments of all charges against this account as they accrue.

Signature of responsible party/patient _____

Date _____